

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)(1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required by 10/31)

Name of Reporting School:

Valley View

Date of Drill:

10/1/24

Time Drill was held:

10:30

(a.m./p.m.)

Exact time required to evacuate/shelter/secure:

1.75 minutes

Total Participants:

350

Remarks:

2nd grade on field trip

This report is for Emergency Drill

Fire#

2

out of 5 for school year 20

24/25

Tornado#

out of 2 for school year 20

____/20____

Shelter IP#

out of 1 for school year 20

____/20____

Lockdown#

out of 2 for school year 20

____/20____

Cardiac#

out of 1 for school year 20

____/20____

Name of person conducting drill:

Jeremy Karel

Title of person conducting drill:

Principal

Signature of person conducting drill:

[Signature]

Fire (fire chief or designee) present

Name and Title:

P. Downing #51

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**