

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)(1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required by 10/31)

Name of Reporting School: East Rockford Middle

Date of Drill: 8-31 Time Drill was held: 7:41 ~~8:41~~ (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 7:44

Total Participants: 780 Remarks: _____

This report is for Emergency Drill Fire# 1 out of 5 for school year 2022 /2023
Tornado# _____ out of 2 for school year 20____/20____
Shelter IP# _____ out of 1 for school year 20____/20____
Lockdown# _____ out of 2 for school year 20____/20____
Cardiac# _____ out of 1 for school year 20____/20____

Name of person conducting drill: Kyle Avink

Title of person conducting drill: Asst. Principal

Signature of person conducting drill: Kyle Avink

Fire (fire chief or designee) present Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**