

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)(1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required by 10/31)

Name of Reporting School: Rockford Freshman Center

Date of Drill: 8/24/2022

Time Drill was held: 9:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3 min – 56 sec

Total Participants: All Remarks: Alarm Co not notified – our error

This report is for Emergency Drill

Fire# <u>1</u>	out of 5 for school year 2022 /2023_
Tornado# <u> </u>	out of 2 for school year 20 <u> </u> /20 <u> </u>
Shelter IP# <u> </u>	out of 1 for school year 20 <u> </u> /20 <u> </u>
Lockdown# <u> </u>	out of 2 for school year 20 <u> </u> /20 <u> </u>
Cardiac# <u> </u>	out of 1 for school year 20 <u> </u> /20 <u> </u>

Name of person conducting drill: Derek Dillon

Title of person conducting drill: Asst Principal

Signature of person conducting drill: 

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**