

# School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)( 1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required by 10/31)

Name of Reporting School:

Rockford High School

Date of Drill: 8.21.23

Time Drill was held: 10:03 (a.m./p.m.)

Exact time required to evacuate/shelter/secure:

7 minutes

Total Participants: 2,000

Remarks:

Senior set off

alarm -

This report is for Emergency Drill

Fire# 1

out of 5 for school year 23/24

Tornado#

out of 2 for school year 20/20

Shelter IP#

out of 1 for school year 20/20

Lockdown#

out of 2 for school year 20/20

Cardiac#

out of 1 for school year 20/20

Name of person conducting drill:

Tom Hasford

Title of person conducting drill:

Principal

Signature of person conducting drill:

Fire (fire chief or designee) present

Name and Title:

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL**

**FAX NUMBER 866-7112**