

School Emergency Drills  
Documentation Form

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)( 1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required)

Name of Reporting School: Parkside Elementary

Date of Drill: 9/26/23 Time Drill was held: 1:10 (a.m./(p.m.))

Exact time required to evacuate/shelter/secure: 1:56

Total Participants: 328 Remarks: \_\_\_\_\_

This report is for Emergency Drill

Fire#	<u>2</u>	out of 5 for school year 20 <u>23</u> /20 <u>24</u>
Tornado#	_____	out of 2 for school year 20___/20___
Shelter IP#	_____	out of 1 for school year 20___/20___
Lockdown#	_____	out of 2 for school year 20___/20___
Cardiac#	_____	out of 1 for school year 20___/20___

Name of person conducting drill: Larry Watters

Title of person conducting drill: Principal

Signature of person conducting drill: JDW

Fire (fire chief or designee) present  
Name and Title: PSO Mike Velup ROPS

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112