

School Emergency Drills
Documentation Form

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

X

Standard

_____ Tornado Drill (2 required)(1 in March)

Class Change

_____ Shelter in Place (1 required)

Recess

X Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: Parkside Elementary

Date of Drill: 9/22/23

Time Drill was held: 9:30 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 2:48

Total Participants: 323 Remarks: - Check speakers in all locations
RPD - speak to PE kids

This report is for Emergency Drill

Fire# _____	out of 5 for school year 20__/20__
Tornado# _____	out of 2 for school year 20__/20__
Shelter IP# _____	out of 1 for school year 20__/20__
Lockdown# <u>1</u>	out of 2 for school year 20 <u>23</u> /20 <u>24</u>
Cardiac# _____	out of 1 for school year 20__/20__

Name of person conducting drill: Larry Watters

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present
Name and Title: [Signature] #57

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112