

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

____ Fire Drill (5 required)(3 by 12/1)

X

Standard

X Tornado Drill (2 required)(1 in March)

Class Change

____ Shelter in Place (1 required)

Recess

____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

____ Cardiac Drill (1 required by 10/31)

Name of Reporting School: Valley View

Date of Drill: 3-4-24

Time Drill was held: 1:15 (a.m./p.m.) (p.m.)

Exact time required to evacuate/shelter/secure: 2 min

Total Participants: 660

Remarks: _____

This report is for Emergency Drill

Fire# _____ out of 5 for school year 20__ /20__

Tornado# 1 out of 2 for school year 2023/2024

Shelter IP# _____ out of 1 for school year 20__ /20__

Lockdown# _____ out of 2 for school year 20__ /20__

Cardiac# _____ out of 1 for school year 20__ /20__

Name of person conducting drill: Jeremy Karel

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present

Name and Title: Chad Peckham II Firefighter

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**