

**Rockford Public Schools
Transportation Department
Student Conduct Report**



Student _____ Grade _____ Bus # _____ Date _____

School _____ Drivers Name _____ Called Parent _____

Dear Parent:

The purpose of this report is to inform you of a disciplinary incident involving the student above listed. We feel that proper conduct by all students is essential for safety. We appreciate your support and ask for your cooperation in helping your student to understand the seriousness of his actions. All questions and concerns should be directed to the Director of Transportation or the Assistant Principal of the school your student attends.

Unacceptable Behavior	Discipline
<p>Minor Offenses:</p> <ul style="list-style-type: none"> • Failure to remain seated • Littering • Eating/Drinking • Improper boarding/departing • Failure to share seat • Throwing objects • Excessive noise • Insubordination • Inappropriate language • Hanging out window <p>Other actions outlined by RPS Student Code of Conduct</p>	<p><input type="checkbox"/> 1st Notice: Warning – student may receive an assigned seat for 5 days.</p> <p><input type="checkbox"/> 2nd Notice: May be suspended from the bus for 5 days.</p> <p><input type="checkbox"/> 3rd Notice: A suspension from the bus for 10 days.</p> <p><input type="checkbox"/> 4th Notice: A suspension from the bus for 30 days.</p> <p>Any further incidents resulting in a bus conduct report will result in a suspension of bus riding privileges for the remainder of the school year.</p>
<p>Major Offenses:</p> <ul style="list-style-type: none"> • Possession of tobacco, alcohol or drugs. • Vandalism. • Assault/Aggressive Behavior/Fighting. • Throwing objects in bus or out windows. • Insubordination/disrespect toward driver. • Exiting the bus while the bus is in motion. • Interference with the safety of the bus. • Bullying/Teasing <p>Other actions outlined by RPS Student Code of Conduct.</p>	<p>Major Offense Discipline</p> <p><input type="checkbox"/> Suspension from the bus for 5 days Plus (determined by school administration)</p> <p><input type="checkbox"/> After School Detention.</p> <p><input type="checkbox"/> Suspension.</p> <p><input type="checkbox"/> Removal from bus.</p> <p><input type="checkbox"/> Other _____</p> <p>Student Signature _____</p> <p>Parent Signature _____</p>

Incident Notes