

School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

_____ Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)(1 in March)

Class Change

_____ Shelter in Place (1 required)

Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Name of Reporting School: East Goshalom Middle School

Date of Drill: 10-1-24

Time Drill was held: 8:45 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 850 Remarks: _____

This report is for Emergency Drill Fire# _____ out of 5 for school year 20__ /20__

Tornado# 1 out of 2 for school year 2024/2025

Shelter IP# _____ out of 1 for school year 20__ /20__

Lockdown# _____ out of 2 for school year 20__ /20__

Name of person conducting drill: Adam Burchholder

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present
Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**