

**School Emergency Drills  
Documentation Form**

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)

Standard

Tornado Drill (2 required)( 1 in March)

Class Change

Shelter in Place (1 required)

Recess

Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

Lunch

Cardiac Drill (1 required by 10/31)

Name of Reporting School: North Rockford Middle School

Date of Drill: September 9/16/24 Time Drill was held: 1:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 1+ min

Total Participants: 900+ Remarks: \_\_\_\_\_

This report is for Emergency Drill

Fire# 2 out of 5 for school year 2024 /2025

1st 101

Tornado# \_\_\_\_\_ out of 2 for school year 20\_\_/20\_\_

2nd 101

Shelter IP# \_\_\_\_\_ out of 1 for school year 20\_\_/20\_\_

3rd - 101

Lockdown# \_\_\_\_\_ out of 2 for school year 20\_\_/20\_\_

Band - 101

Cardiac# \_\_\_\_\_ out of 1 for school year 20\_\_/20\_\_

6th 101

Name of person conducting drill: Lissa Weidenkeller

Title of person conducting drill: Principal

Signature of person conducting drill: Lissa Weidenkeller

Fire (fire chief or designee) present  
Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**